

**CITY OF OKANOGAN
COUNCIL AGENDA
January 7, 2025 7:00 P.M.
Council Chambers, also available via Zoom**

Meeting ID: 830 0208 9303

One tap mobile: 1-253-215-8782

1. **CALL TO ORDER and PLEDGE OF ALLEGIANCE**
2. **APPROVAL OF AGENDA and CONSENT AGENDA**
(Approval of Consent Agenda passes all routine items indicated by an asterisk (*) on the agenda. Consent agenda items are not considered separately unless a Councilmember so requests. In the event of such a request, the item is returned to the general agenda and taken up in the order that it appears.)
3. * **EXCUSE COUNCILMEMBERS**
4. * **APPROVAL OF MINUTES**
December 17, 2024 – Council Meeting and Public Hearing Minutes
5. * **APPROVAL OF VOUCHERS**
6. **PUBLIC COMMENT**
This is an opportunity for the public to express their concerns, opinions, or suggestions to the Mayor and Council on any matter concerning the city. Please state your name and street address. Comments are limited to 3 minutes.
7. **DEPARTMENT HEAD REPORTS**
8. **COMMITTEE REPORTS**
9. **UNFINISHED BUSINESS**
10. **NEW BUSINESS**
Board of Appeals Appointments

Progress Estimate 2 – Rudnick & Sons LLC – Power Outage Resilience Project
11. * **CORRESPONDENCE**
12. **PUBLIC COMMENT**
This is an opportunity for the public to express their concerns, opinions, or suggestions to the Mayor and Council on any matter concerning the city. Please state your name and street address. Comments are limited to 3 minutes.

The City of Okanogan is an equal opportunity employer and provider that strives to accommodate persons with disabilities. City Hall is ADA accessible.

Please contact the City Clerk's Office by Noon on any meeting date for assistance.

13. **COUNCILMEMBER'S COMMENTS**

14. **MAYOR'S REPORT**

Appointment of Department Heads – With Council Confirmation

Jessica Blake, Clerk Treasurer

W. Scott DeTro, City Attorney

Appointment of Department Heads

Shawn Davisson, Public Works Director

Bryan Forbus, Building Official/Permit Administrator

Christopher Johnson, City Planner

Brad Armstrong, Fire Chief

Public Works Board Grant Application – WWTP Upgrade Planning

15. **ADJOURNMENT**

MEMORANDUM

To: Okanogan City Council

From: Wayne Turner, Mayor

Date: January 7th, 2025

Subject: **Appointment to Board of Appeals**

The Board of Appeals is established to hear and decide on appeals of orders, decisions or determinations made by the building official and fire marshal relative to the application and interpretation of State Building Codes.

Board membership is limited to those who are qualified by experience and training to pass on matters pertaining to building construction and who are not employees of the City of Okanogan. They are appointed annually.

I seek confirmation of my appointment of the following member's term to expire January 2, 2026:

- Tim Pecha: Position No. 1
- Stan Carter: Position No. 2
- Nick Yusi: Position No. 3
- Mac Torrance: Position No. 4
- Arron Hendrickson: Position No. 5

Recommended Motions: **I move to confirm the appointments of Tim Pecha, Stan Carter, Nick Yusi, Mac Torrance, and Arron Hendrickson to the Board of Appeals for the year 2025.**

MEMORANDUM

To: Okanogan City Council and Mayor Turner

From: Shawn Davisson, Public Works Director

Date: January 2, 2025

Subject: Progress Estimate 2 – Power Outage Resilience Project

Attached is Progress Estimate 2 for the subject project in the amount of \$70,264.18. The contract is currently 15% complete.

Recommended Motion: I move that the City issue payment to Rudnick & Sons LLC for Progress Estimate 2.

DEPARTMENT HEAD REPORT

Clerk's Office

January 7, 2024

Since the last Department Head Report to the Okanogan City Council, the Clerk's Office has:

1. Budget

- Posted Vouchers for 1st Council January 2025
- Paid Vouchers for 2nd Council December 2024

2. Clerk Duties

- Distributed Correspondence and Agenda Items

3. Other

- Receipted in Various Funds (Building Permits, Taxes etc.)
- Made Daily Bank Deposits

4. Payroll

- Completed 2nd Payroll for December 2024
- Updated employee information in Vision
- Updated employee salaries in Vision

5. Planning/Building

- Assisted Building Official with various issues
- Assisted Planner with various issues
- Assisted Code Enforcement with various issues

6. Utilities

- Updated Utility Accounts
- Printed & Mailed December statements
- Updated Website

7. Sports Complex

- No Updates

8. Wellness

- Attended December Wellness Event

9. Clerk Treasurer

- Attended audit exit conference
- Discussed PWB Application with G&O
- Completed ARPA grant billing
- Completed PWB grant billing
- Completed FEMA grant billing

Code Enforcement/Animal Control/Assistant Permit Admin Report

City Council Meeting

January 7th, 2025

Patrolled the city

Animal Complaints

1 closed animal abuse complaint at the Blue Mountain Motel

2 open

Public Nuisance

2 closed 3 open including the following-

1701 2nd Avenue North (on going)

410 8th Street (on going)

Vehicles and Traffic

2 closed 1 open

Department Head Report

Fire Department

January 7, 2025

Fire Department

- Updated information in the reporting system.
- Performed minor repair and maintenance to apparatus and station.
- Performed minor repair and maintenance to small tools and equipment and station.
- Updated Department Stats- 283 calls to end 2024
- Submitted the 2025 AFG Grant
- Sent off the Quarterly Air Sample
- Continued working with First Due on the new software system

Training

- Truck checks
- Business Meeting
- Officers Meeting
- SCBA Quarterly's
- Blood Born Pathogens
- Annual Asbestos Training
- OTEP: January 28th @ 6:00pm (EMT's)

Fire Calls to Date

- Activated Alarm- 104
- Motor vehicle Accident- 39
- Motor vehicle fire- 15
- Brush Fire- 47
- Structure Fire- 21
- EMS Assist- 9
- Fire Other/Good Intent- 45
- Haz-Mat- 3

Hours Spent on Calls and Training to Date

- District: 886.75
- City: 313.9
- Training: 4,695

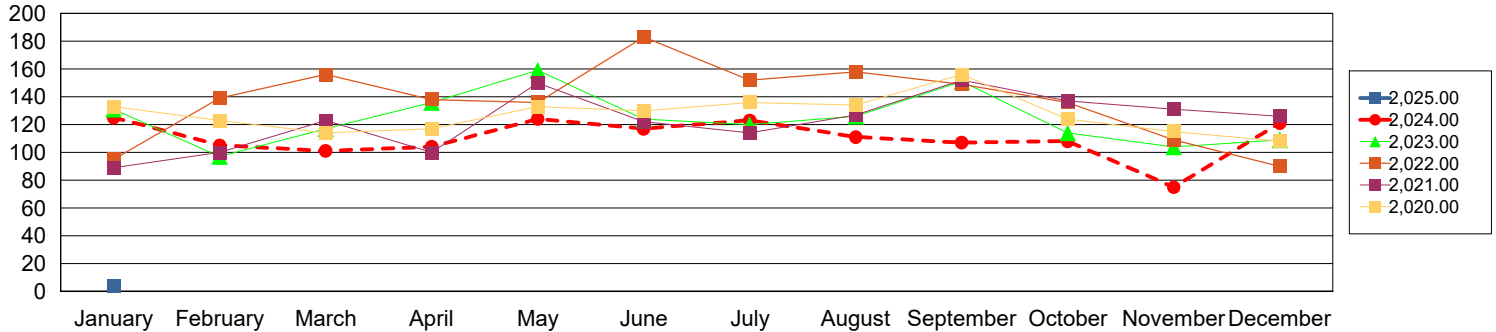
Events

Attending Fire District # 3 Commissioners Meeting on Jan 14, 2025
Meeting with WSRB on Jan. 7th, 2025 @ 9:00am



Okanogan County Sheriff's Office

Okanogan - Monthly Activity Law Incidents



- Total City Incidents in last 30 days: **122**
- Thefts in last 30 days: **3**
- Burglary / Trespass in last 30 days: **9**
- Assaults / Disputes in last 30 days: **13**
- Traffic incidents in last 30 days: **10**
- Total City Incidents YTD: **4**

Traffic Stops: **58**

Law Incidents - Last 30 Days

OCSO

109

12/03/2024	06:46	BURGLARY	2ND	OKANOGAN	S24-07658
12/03/2024	09:06	VEHICLE PROWL	ROSE	OKANOGAN	S24-07659
12/03/2024	14:16	CITIZEN ASSIST	5TH	OKANOGAN	S24-07666
12/03/2024	16:15	911 ABUSE	5TH	OKANOGAN	S24-07668
12/03/2024	16:34	SUICIDAL PERSON	1ST	OKANOGAN	S24-07670
12/04/2024	12:34	SUSPICIOUS	2ND	OKANOGAN	S24-07684
12/04/2024	13:11	FOUND PROPERTY	2ND	OKANOGAN	S24-07685
12/04/2024	20:20	SUICIDAL PERSON	SOUTH	OKANOGAN	S24-07691
12/04/2024	21:35	DOMESTIC DISPUT	HIGHWAY 20	OKANOGAN	S24-07692
12/05/2024	12:47	SUSPICIOUS	2ND	OKANOGAN	S24-07707
12/05/2024	21:17	SUSPICIOUS	2ND	OKANOGAN	S24-07713
12/06/2024	03:37	SUSPICIOUS	MAPLE	OKANOGAN	S24-07717
12/06/2024	07:06	CITIZEN DISPUTE	4TH	OKANOGAN	S24-07723
12/06/2024	09:36	DOMESTIC DISPUT	NORMAN	OKANOGAN	S24-07722
12/06/2024	11:30	CIVIL	2ND	OKANOGAN	S24-07729
12/07/2024	10:52	ALARM FIRE	3RD	OKANOGAN	S24-07743
12/07/2024	12:04	AGENCY ASSIST	RIVER	OKANOGAN	S24-07744
12/07/2024	12:15	RUNAWAY JUVNILE	2ND	OKANOGAN	S24-07745
12/07/2024	19:13	UNCONSCIOUSNESS	3RD	OKANOGAN	S24-07754
12/08/2024	09:38	DELIVER MESSAGE	2ND	OKANOGAN	S24-07759
12/08/2024	11:26	SUSPICIOUS	1ST	OKANOGAN	S24-07763

12/08/2024	12:38	THEFT OTHER	2ND	OKANOGAN	S24-07765
12/08/2024	16:45	SUSPICIOUS	4TH	OKANOGAN	S24-07770
12/08/2024	16:51	DOMESTIC DISPUT	TACOMA	OKANOGAN	S24-07771
12/09/2024	16:13	BURGLARY	NORMAN	OKANOGAN	S24-07780
12/09/2024	22:37	WELFARE CHECK	5TH	OKANOGAN	S24-07787
12/09/2024	23:20	DOMESTIC DISPUT	ELMWAY	OKANOGAN	S24-07788
12/10/2024	14:57	WELFARE CHECK	1ST	OKANOGAN	S24-07801
12/11/2024	08:41	SUSPICIOUS	2ND	OKANOGAN	S24-07808
12/11/2024	09:26	CITIZEN ASSIST	SOUTH	OKANOGAN	S24-07810
12/11/2024	10:11	WELFARE CHECK	4TH	OKANOGAN	S24-07811
12/11/2024	14:42	DISORDERLY	5TH	OKANOGAN	S24-07816
12/11/2024	19:20	SUSPICIOUS	2ND	OKANOGAN	S24-07821
12/11/2024	21:13	ANIMAL ABUSE	2ND	OKANOGAN	S24-07833
12/12/2024	07:48	WELFARE CHECK	JOHN	OKANOGAN	S24-07826
12/12/2024	12:50	CITIZEN ASSIST	5TH	OKANOGAN	S24-07830
12/12/2024	13:19	WANTED PERSON	3RD	OKANOGAN	S24-07832
12/12/2024	16:50	CIVIL	2ND	OKANOGAN	S24-07837
12/13/2024	03:10	DISORDERLY	3RD	OKANOGAN	S24-07843
12/13/2024	09:14	DOMESTIC DISPUT	TACOMA	OKANOGAN	S24-07848
12/13/2024	11:13	AGENCY ASSIST	3RD	OKANOGAN	S24-07850
12/13/2024	11:20	MAL MISCHIEF	RODEO TRAIL	OKANOGAN	S24-07851
12/13/2024	13:31	SUSPICIOUS	LINDEN	OKANOGAN	S24-07853
12/13/2024	16:11	WELFARE CHECK	2ND	OKANOGAN	S24-07859
12/13/2024	16:44	HARASSMENT	MAPLE	OKANOGAN	S24-07861
12/14/2024	13:54	CIVIL	5TH	OKANOGAN	S24-07872
12/14/2024	15:15	ACCIDENT HITRUN	2ND	OKANOGAN	S24-07873
12/15/2024	08:34	CIVIL	2ND	OKANOGAN	S24-07881
12/15/2024	14:20	HARASSMENT	2ND	OKANOGAN	S24-07888
12/15/2024	16:35	THREATENING	2ND	OKANOGAN	S24-07891
12/16/2024	07:48	THREATENING	4TH	OKANOGAN	S24-07897
12/16/2024	13:57	JUVENILE PROB	3RD	OKANOGAN	S24-07907
12/16/2024	14:02	ASSAULT	5TH	OKANOGAN	S24-07908
12/16/2024	16:52	THEFT OTHER	4TH	OKANOGAN	S24-07912
12/16/2024	20:46	ACCIDENT NONINJ	2ND	OKANOGAN	S24-07915
12/17/2024	10:29	ACCIDENT NONINJ	5TH	OKANOGAN	S24-07923
12/17/2024	13:30	WARRANT ARREST	RAILROAD	OKANOGAN	S24-07931
12/17/2024	15:52	CITIZEN ASSIST	5TH	OKANOGAN	S24-07937
12/18/2024	08:09	VIOLATE ORDER	CONCONULLY	OKANOGAN	S24-07953
12/18/2024	21:50	SUICIDAL PERSON	1ST	OKANOGAN	S24-07959
12/19/2024	00:28	CITIZEN ASSIST	1ST	OKANOGAN	S24-07960
12/19/2024	03:23	NOISE COMPLAINT	MONROE	OKANOGAN	S24-07961
12/19/2024	09:30	SUSPICIOUS	5TH	OKANOGAN	S24-07966
12/19/2024	09:30	ALARM BURGLARY	2ND	OKANOGAN	S24-07965
12/19/2024	13:57	SUSPICIOUS	MILL	OKANOGAN	S24-07972
12/20/2024	15:59	CRIM MISCHIEF	PINE	OKANOGAN	S24-07984
12/21/2024	08:51	SLIDEOFF	RODEO TRAIL	OKANOGAN	S24-07993
12/21/2024	13:03	HARASSMENT	4TH	OKANOGAN	S24-07999
12/21/2024	14:11	LOITERING	2ND	OKANOGAN	S24-08001
12/21/2024	22:49	NOISE COMPLAINT	4TH	OKANOGAN	S24-08009
12/22/2024	07:15	BURGLARY	2ND	OKANOGAN	S24-08014
12/22/2024	13:16	TRESPASSING	2ND	OKANOGAN	S24-08017
12/22/2024	14:14	SUSPICIOUS	SPRUCE	OKANOGAN	S24-08019
12/22/2024	14:51	SUSPICIOUS	ELMWAY	OKANOGAN	S24-08020
12/22/2024	16:52	UTILITY PROBLEM	2ND	OKANOGAN	S24-08022
12/23/2024	07:35	BURGLARY	2ND	OKANOGAN	S24-08025

12/23/2024 16:17	DOMESTIC DISPUT	5TH	OKANOGAN	S24-08039
12/23/2024 19:52	ANIMAL VICIOUS	NORMAN	OKANOGAN	S24-08045
12/24/2024 12:10	SUSPICIOUS	3RD	OKANOGAN	S24-08048
12/24/2024 13:21	911 ABUSE	3RD	OKANOGAN	S24-08049
12/25/2024 12:09	WELFARE CHECK	3RD	OKANOGAN	S24-08062
12/26/2024 09:41	WANTED PERSON	PINE	OKANOGAN	S24-08075
12/26/2024 11:05	ASSAULT	4TH	OKANOGAN	S24-08079
12/26/2024 15:46	JUVENILE PROB	2ND	OKANOGAN	S24-08081
12/27/2024 09:05	INFORMATION	4TH	OKANOGAN	S24-08089
12/27/2024 10:05	ACCIDENT NONINJ	RODEO TRAIL	OKANOGAN	S24-08091
12/27/2024 10:45	AGENCY ASSIST	5TH	OKANOGAN	S24-08092
12/27/2024 11:28	CITIZEN ASSIST	3RD	OKANOGAN	S24-08093
12/27/2024 11:49	AGENCY ASSIST	3RD	OKANOGAN	S24-08094
12/27/2024 16:28	SUSPICIOUS	2ND	OKANOGAN	S24-08100
12/27/2024 22:14	DOMESTIC DISPUT	ELMWAY	OKANOGAN	S24-08106
12/28/2024 21:47	TRESPASSING	PINE	OKANOGAN	S24-08120
12/28/2024 22:10	AGENCY ASSIST	RODEO TRAIL	OKANOGAN	S24-08121
12/29/2024 00:46	TRESPASSING	2ND	OKANOGAN	S24-08125
12/29/2024 05:17	BURGLARY	2ND	OKANOGAN	S24-08126
12/29/2024 09:51	FOUND PERSONS	CONCONULLY	OKANOGAN	S24-08129
12/29/2024 15:33	WELFARE CHECK	4TH	OKANOGAN	S24-08132
12/30/2024 08:53	SEX OFF REGISTR	5TH	OKANOGAN	S24-08141
12/30/2024 22:37	MAL MISCHIEF	MONROE	OKANOGAN	S24-08160
12/30/2024 22:43	HARASSMENT	TACOMA	OKANOGAN	S24-08159
12/31/2024 04:19	SUSPICIOUS	2ND	OKANOGAN	S24-08161
12/31/2024 11:36	EXTRA PATROL	NORMAN	OKANOGAN	S24-08176
12/31/2024 15:00	CITIZEN DISPUTE	5TH	OKANOGAN	S24-08173
12/31/2024 16:34	CIVIL	TACOMA	OKANOGAN	S24-08174
12/31/2024 23:26	ANIMAL STRAY	1ST	OKANOGAN	S24-08182
01/01/2025 00:57	DOMESTIC DISPUT	ELMWAY	OKANOGAN	S25-00003
01/01/2025 05:08	FIREWORKS	2ND	OKANOGAN	S25-00004
01/01/2025 16:11	HEART PROBLEM	5TH	OKANOGAN	S25-00015
01/01/2025 19:21	DISORDERLY	2ND	OKANOGAN	S25-00018

EMS Calls - Last 30 Days

LIFELINE EMS		35
12/03/24 08:41	UNCONSCIOUSNESS	E24-05974
12/03/24 16:30	SICKNESS	E24-05979
12/04/24 01:12	STROKE	E24-05987
12/05/24 09:53	FALL	E24-06000
12/06/24 01:32	FALL	E24-06015
12/06/24 08:52	MEDICAL	E24-06027
12/07/24 07:12	CARDIAC ARREST	E24-06042
12/07/24 07:32	UNCONSCIOUSNESS	E24-06044
12/07/24 10:52	ALARM FIRE	E24-06046
12/07/24 11:37	SEIZURE	E24-06048
12/07/24 12:58	FALL	E24-06051
12/07/24 19:13	UNCONSCIOUSNESS	E24-06057
12/08/24 17:13	ALLERGY	E24-06076
12/08/24 22:38	SICKNESS	E24-06078
12/09/24 13:05	TRANSFER PATIENT	E24-06083
12/09/24 14:14	ALARM FIRE	E24-06085
12/11/24 10:11	FALL	E24-06117
12/11/24 13:16	STROKE	E24-06118
12/13/24 21:47	SEIZURE	E24-06158
12/14/24 03:50	MEDICAL	E24-06165
12/14/24 11:42	FALL	E24-06171
12/14/24 12:56	MEDICAL	E24-06172
12/15/24 11:31	CHOKING	E24-06184
12/15/24 12:34	FALL	E24-06185
12/15/24 13:06	UNCONSCIOUSNESS	E24-06187
12/15/24 23:02	STROKE	E24-06194
12/16/24 20:46	ACCIDENT NONINJ	E24-06203
12/17/24 19:13	TRANSFER PATIENT	E24-06218
12/21/24 19:25	BREATHING	E24-06283
12/22/24 03:28	SICKNESS	E24-06287
12/25/24 13:36	BREATHING	E24-06338
12/25/24 15:19	TRANSFER PATIENT	E24-06340
12/29/24 18:34	SICKNESS	E24-06401
01/01/25 16:11	HEART PROBLEM	E25-00016
01/02/25 03:48	FALL	E25-00022

Fire Calls - Last 30 Days

OKANOGAN FIRE DEPARTMENT FD03	5
12/07/24 10:52	ALARM FIRE F24-02382
12/08/24 20:57	FIRE OTHER F24-02385
12/09/24 14:14	ALARM FIRE F24-02389
12/16/24 20:46	ACCIDENT NONINJ F24-02416
12/18/24 14:19	FIRE OTHER F24-02430
OMAK FIRE	1
12/09/24 14:14	ALARM FIRE F24-02388



December 30, 2024

Ms. Jessica Blake
Clerk-Treasurer
City of Okanogan
120 3rd Avenue North
Okanogan, Washington 98840

SUBJECT: PROGRESS ESTIMATE 2, POWER OUTAGE RESILIENCE
CITY OF OKANOGAN, OKANOGAN COUNTY, WASHINGTON
G&O #23846.00

Dear Ms. Blake:

We have enclosed Progress Estimate 2 for this project. Please retain a copy for the City's files and also provide a copy to the Contractor with the payment. The amount due the Contractor and the amount to be deposited in the retainage account are as follows:

<u>Payment to Contractor</u>	<u>Amount to be Deposited in Retainage Account</u>	<u>Total Amount Earned this Period</u>
\$70,264.18	\$3,394.41	\$73,658.59

Please call me if you have any questions or concerns regarding this matter.

GRAY & OSBORNE, INC.


Zara Guzmán, P.E.

ZG/js
Encl.
By email

cc: Mr. Shawn Davisson, Public Works Director, City of Okanogan

PROGRESS ESTIMATE 2
DECEMBER 30, 2024

CITY OF OKANOGAN
OKANOGAN COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
NOVEMBER 23, 2024 TO DECEMBER 27, 2024

PROJECT:
CITY OF OKANOGAN
POWER OUTAGE RESILIENCE
G&O JOB NUMBER #23846

CONTRACTOR:
RUDNICK & SONS, LLC
61 EAST DRY COULEE ROAD
OKANOGAN, WA 98840

BID ITEMS					QUANTITIES		PROJECT COSTS		PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE	
SCHEDULE A: WELL 4 SITE									
1	Mobilization and Demobilization	1	LS	\$3,500.00	15.00%	50.00%	\$525.00	\$1,750.00	50%
2	Electrical, Telemetry and Instrumentation	1	LS	\$92,000.00	34.24%	35.87%	\$31,500.60	\$33,000.60	36%
3	Minor Change	1	CALC	\$5,000.00	0.00%	0.00%	\$0.00	\$0.00	0%
4	Well 4 Auxiliary Generator	1	LS	\$103,000.00	0.00%	0.00%	\$0.00	\$0.00	0%
5	Crushed Surfacing Top Course	10	TN	\$140.00	0.00	0.00	\$0.00	\$0.00	0%
Subtotal, Schedule A							\$32,025.60	\$34,750.60	
SCHEDULE B: WELL 5 SITE									
1	Mobilization and Demobilization	1	LS	\$3,500.00	15.00%	50.00%	\$525.00	\$1,750.00	50%
2	Electrical, Telemetry and Instrumentation	1	LS	\$105,000.00	33.65%	33.65%	\$35,337.50	\$35,337.50	34%
3	Minor Change	1	CALC	\$5,000.00	0.00%	0.00%	\$0.00	\$0.00	0%
4	Well 5 Auxiliary Generator	1	LS	\$152,000.00	0.00%	0.00%	\$0.00	\$0.00	0%
5	Crushed Surfacing Top Course	10	TN	\$140.00	0.00	0.00	\$0.00	\$0.00	0%
Subtotal, Schedule B							\$35,862.50	\$37,087.50	

PROGRESS ESTIMATE 2

DECEMBER 30, 2024

CITY OF OKANOGAN
OKANOGAN COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
NOVEMBER 23, 2024 TO DECEMBER 27, 2024

PROJECT:
CITY OF OKANOGAN
POWER OUTAGE RESILIENCE
G&O JOB NUMBER #23846

CONTRACTOR:
RUDNICK & SONS, LLC
61 EAST DRY COULEE ROAD
OKANOGAN, WA 98840

		PROJECT COSTS	
		AMOUNT THIS PERIOD	AMOUNT TO DATE
SUBTOTAL EARNED TO DATE		\$67,888.10	\$71,838.10
SALES TAX	8.50%	\$5,770.49	\$6,106.24
MATERIALS ON HAND		\$0.00	\$152,820.00
TOTAL		\$73,658.59	\$230,764.34
LESS 5% RETAINED (BEFORE TAX)		\$3,394.41	\$3,591.91
TOTAL EARNED TO DATE LESS RETAINAGE			\$227,172.43
<u>LESS AMOUNTS PREVIOUSLY PAID</u>			
PROGRESS ESTIMATE 1			\$156,908.25

TOTAL PAYMENT NOW DUE:	\$70,264.18	\$70,264.18
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ORIGINAL CONTRACT AMOUNT (WITHOUT TAX)	\$471,800.00
CONTRACT PERCENTAGE TO DATE	15%

PROGRESS ESTIMATE 2
DECEMBER 30, 2024

CITY OF OKANOGAN
OKANOGAN COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
NOVEMBER 23, 2024 TO DECEMBER 27, 2024

PROJECT:
CITY OF OKANOGAN
POWER OUTAGE RESILIENCE
G&O JOB NUMBER #23846

CONTRACTOR:
RUDNICK & SONS, LLC
61 EAST DRY COULEE ROAD
OKANOGAN, WA 98840

I HEREBY CERTIFY THE ABOVE ESTIMATE IS A
TRUE AND CORRECT STATEMENT OF THE WORK
PERFORMED UNDER THIS CONTRACT.

GRAY & OSBORNE, INC.


ZARA GUZMAN, P.E.

I HEREBY CERTIFY THAT THE WAGES HAVE BEEN PAID IN
ACCORDANCE WITH RCW 39.12 (PREVAILING WAGES).

RUDNICK & SONS, LLC


CONTRACTOR'S REPRESENTATIVE

SUMMARY AND DISTRIBUTION OF PAYMENTS

PAY EST NO.	PROGRESS ESTIMATE PERIOD DATES	TOTAL	SALES		MATERIALS ON HAND	RETAINAGE (5%)	TOTAL PAYMENT
		EARNED PER PERIOD	SALES TAX RATE	TAX AMOUNT			
1	JUNE 24, 2024 TO NOVEMBER 22, 2024	\$3,950.00	8.50%	\$335.75	\$152,820.00	\$197.50	\$156,908.25
2	NOVEMBER 23, 2024 TO DECEMBER 27, 2024	\$67,888.10	8.50%	\$5,770.49	\$0.00	\$3,394.41	\$70,264.18
TOTAL:		\$71,838.10		\$6,106.24	\$152,820.00	\$3,591.91	\$227,172.43

**CITY OF OKANOGAN
COUNCIL MINUTES
December 17, 2024**

CALL TO ORDER

The Regular Meeting of the Okanogan City Council was called to order by Mayor Turner at 7:00 p.m. and those present stood for the Pledge of Allegiance.

**CLOSED RECORD PUBLIC HEARING:
*OK VFD Rezone***

Mayor Turner opened the Ok VFD Rezone closed record public hearing at 7:01 p.m. by stating the purpose of this closed record hearing is for the Council to review the Planning Commission's recommendation and the record regarding an application to rezone the subject property from Residential Four to Commercial One. Upon conclusion of this hearing the City Council may approve, conditionally approve or deny the proposed rezone. In that this is a closed record hearing there will be no new testimony taken; the Planning Commission had the only open record hearing on the matter. The site is located at the NE corner of the intersection of 4th Avenue and Queen Street (address not assigned). Project File Identification Number OKA 24-02.

Mayor Turner provided for any challenges to the Council's jurisdiction. There were none stated.

Mayor Turner provided the opportunity for the disclosure of any conflicts of interest or appearance of fairness issues or disclose any pertinent information. There was none stated.

Mayor Turner provided the opportunity for the disclosure of any ex-parte communication, such that everyone will have the benefit of the information, does any member of the Council wish to disclose any communications they may have had with opponents, proponents or the general public. In that this is a legislative proposal such communications are not alone merit for a member to be excluded from participating in the process. There were none stated.

Mayor Turner asked if there was anyone present who wished to challenge any of the Council, or himself as the Hearing Chairman, for conflicts of interest or appearance of fairness issues in conducting this hearing. There were none stated.

Mayor Turner opened the testimony portion of the hearing at 7:03 p.m. with the presentation of the Planning Commission's recommendation and the record by Staff. Planner Chris Johnson gave a staff report.

Mayor Turner provided an opportunity for the Council to ask direct questions. Councilmember Gillespie asked about the meaning of setbacks in zoning.

Mayor Turner provided for discussion amongst the Council. There was none offered.

Mayor Turner provided for the decision by Council on the recommendation on the application.

Lyles moved, seconded by Varner to adopt the Planning Commission's Finding of Facts & conclusions as our own and accept the Planning Commission's recommended action.

Ayes: Gillespie, Lyles, Varner, Bauer and Oyler

Noes: None

Motion carried: 5 Ayes: 0 Noes

Mayor Turner closed the hearing portion of the meeting at 7:08 p.m. and stated that during the business portion of the meeting the Council may discuss the ordinance.

The following were:

Present: Mayor Turner Councilmembers: Greg Oyler, John Lyles, Robert Gillespie, Denise Varner, and Lisa Bauer.

Also Present: Clerk Treasurer Jessica Blake, Utilities Clerk Laura Divis, and Public Works Director Shawn Davisson.

Mayor Turner announced that Councilmember Lind and Councilmember Chilcote would not be present tonight. Bauer moved, second by Lyles to excuse Councilmember Lind and Chilcote from tonight's meeting. Seeing no objection raised, the motion passed without objection.

Excused: Eric Lind and Rob Chilcote

APPROVAL OF AGENDA AND CONSENT AGENDA

Mayor Turner asked if there were any alterations to the Agenda or Consent Agenda. Bauer moved, seconded by Varner to amend the Agenda removing the Contract Award: Sports Complex Gazebo under New Business and approve the amended Agenda and the Consent Agenda as presented. Mayor Turner asked if there were any objections to the motion. Seeing no objection raised, the motion passed without objection.

EXCUSE COUNCILMEMBERS

There were no pre-excused Councilmembers on the Agenda and Consent Agenda.

APPROVAL OF MINUTES

The Minutes of the Regularly Scheduled Council Meeting of December 3, 2024 were approved with passage of the Consent Agenda.

APPROVAL OF VOUCHERS

Claims Vouchers numbered 55509 through 55551 dated December 17, 2024 in the amount of \$294,157.10 and a Debit Card Transaction Dated December 9, 2024 for \$165.00 were approved with the Consent Agenda.

PUBLIC COMMENT

Mayor Turner opened the floor for Public Comment. Steve Streeter of 195 Viewmont asked about the process for recouping monies for the demolition of 520 2nd S. He also asked if the City could provide another garbage can and waste bag station for the pickup of dog feces at the Sports Plex to encourage proper disposal.

DEPARTMENT HEAD REPORTS

Director of Public Works Shawn Davisson submitted a written report and in addition announced the following:

- Completed submitting documentation to the Washington Surveying and Rating Bureau.
- The City was unsuccessful in securing grant funding from TIB in 2024.
- Completed monitoring 520 2nd Avenue South.

Clerk's Office submitted a written report and in addition announced the following:

- Merry Christmas to everyone.

Building Official/Permit Administrator Bryan Forbus did not submit a written report and was not present at the meeting.

Planner Christopher Johnson did not submit a written report but announced at the meeting:

- Writing up property exchange between City and County.
- Draft Shoreline plan.
- Thank you to Clerk's office for all their help.

Fire Chief Brad Armstrong submitted a written report but was not present at the meeting.

Code Enforcement/Assistant Permit Administrator Craig Caswell submitted a written report but was not present at the meeting.

Sheriff's Office submitted a written report but was not present at the meeting.

COMMITTEE REPORTS

There were no committee reports on the Agenda.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

Ordinance 1239 – OK VFD Rezone

Mayor Turner asked City Planner Chris Johnson to introduce Ordinance No. 1239 Amending the Official Zoning Map.

Bauer moved, seconded by Oyler to adopt Ordinance No. 1239.

There was a brief discussion.

Ayes: Bauer, Varner, Gillespie, Lyles and Oyler

Noes: None

Motion carried: 5 Ayes: 0 Noes

Pay Application 2 – 3 Kings Environmental – 520 S Second Abatement

Mayor Turner asked City Clerk Treasurer Jessica Blake to introduce pay application No. 2 for 3 Kings Environmental; 520 S 2nd demolition.

Varner moved, seconded by Lyles that the City issue payment to 3 Kings Environmental for Pay Application No. 2.

There was a brief discussion.

Ayes: Bauer, Gillespie, Oyler, Lyles and Varner

Noes: None

Motion carried: 5 Ayes: 0 Noes

Amendment 2 – ARPA Interlocal Agreement - Okanogan County Elmway - Watermain Extension Phase 3

Mayor Turner asked Public Works Director Shawn Davisson to introduce Amendment #2 City County Interlocal – Elmway Watermain Extension Phase 3.

Gillespie moved, seconded by Varner to approve Amendment #2 to the interlocal agreement with Okanogan County and authorize Mayor Turner to sign the amendment.

There was no discussion.

Ayes: Varner, Gillespie, Lyles, Bauer and Oyler

Noes: None

Motion carried: 5 Ayes: 0 Noes

Contract Award – Elmway Watermain Extension Phase 3

Mayor Turner asked Public Works Director Shawn Davisson to introduce contract award Elmway Watermain Extension Phase 3 Project.

Varner moved, seconded by Lyles that the City of Okanogan award the Elmway Watermain Extension Phase 3 project to Rudnick & Sons LLC and authorize Mayor Turner to sign contract documents.

There was a brief discussion.

Ayes: Bauer, Varner, Gillespie, Lyles and Oyler

Noes: None

Motion carried: 5 Ayes: 0 Noes

Gray & Osborne Amendment 22 – Elmway Watermain Extension Phase 3

Mayor Turner asked Public Works Director Shawn Davisson to introduce Gray & Osborne, Inc. Amendment No. 22.

Bauer moved, seconded by Oyler to approve the Gray & Osborne, Inc. Amendment No. 22 and authorize Mayor Turner to sign the Amendment.

There was a brief discussion.

Ayes: Lyles, Bauer, Oyler, Varner, and Gillespie

Noes: None

Motion carried: 5 Ayes: 0 Noes

Contract Award – Sports Complex Gazebo

Removed from New Business with the Amended Agenda.

1st Class Office Solutions Agreement

Mayor Turner asked City Clerk Treasurer Jessica Blake to introduce 2025-2026 1st Class Office Solutions Service Contract.

Bauer moved, seconded by Varner to approve the 2025-2026 1st Class Office Solutions Service Contract and authorize payment.

There was a brief discussion.

Ayes: Bauer, Lyles, Varner, Gillespie and Oyler

Noes: None

Motion carried: 5 Ayes: 0 Noes

Ordinance 1240 – 2024 Budget Amendment

Mayor Turner asked City Clerk Treasurer Jessica Blake to introduce Ordinance 1240 – 2024 Budget Amendment.

Varner moved, seconded by Lyles to adopt Ordinance No. 1240.

There was a brief discussion.

Ayes: Bauer, Lyles, Varner, Gillespie and Oyler

Noes: None

Motion carried: 5 Ayes: 0 Noes

Okanogan County Building Inspector Services Agreement

Mayor Turner asked City Clerk Treasurer Jessica Blake to introduce Interlocal agreement for County Building Inspection & Plan Review Service for 2025.

Varner moved, seconded by Bauer to approve the Interlocal Agreement with Okanogan County for Building Inspections and Plan Review Services for 2025 and authorize Mayor Turner to sign the Agreement.

There was a brief discussion.

Ayes: Bauer, Gillespie, Lyles, Oyler, and Varner

Noes: None

Motion carried: 5 Ayes: 0 Noes

Law Enforcement Agreement Amendment 1

Mayor Turner asked City Clerk Treasurer Jessica Blake to introduce Law Enforcement Agreement Amendment 1.

Lyles moved, seconded by Bauer to approve the First Amendment to the 2023-2025 Agreement for the Provision of Law Enforcement Services and authorize Mayor Turner to sign the Agreement.

There was a brief discussion.

Ayes: Oyler, Varner, Gillespie, Bauer and Lyles

Noes: None

Motion carried: 5 Ayes: 0 Noes

Progress Estimate 1 – Rudnick & Sons LLC – Power Outage Resilience Project

Mayor Turner asked Public Works Director Shawn Davisson to introduce Progress Estimate 1 – Rudnick & Sons LLC; Power Outage Resilience Project.

Varner moved, seconded by Bauer that the City issue payment to Rudnick & Sons LLC for Progress Estimate 1.

There was a brief discussion.

Ayes: Lyles, Varner, Bauer, Oyler and Gillespie

Noes: None

Motion carried: 5 Ayes: 0 Noes

PUBLIC COMMENT

Mayor Turner opened the floor and invited Public Comment. Seeing none offered, Public Comment was closed.

COUNCILMEMBER'S COMMENT

Councilmember Bauer announced:

- Nothing to report from Economic Alliance meeting; couldn't access notes.

Councilmember Varner announced:

- Health District announced that vaccines rates are down and diseases are up. If you are sick, stay home.

MAYOR'S REPORT

Mayor Turner announced:

- Exit interview tomorrow at 9:00 am with the state auditor if anyone would like to attend.
- Thank you to staff for Budget and working on contracts.

ADJOURNMENT

There being no further business before the Council, the Meeting was adjourned at 7:43 p.m.

Minutes taken and prepared by Utilities Clerk Laura Divis

APPROVED:

Wayne L Turner, Mayor

ATTEST:

Jessica Blake, Clerk Treasurer